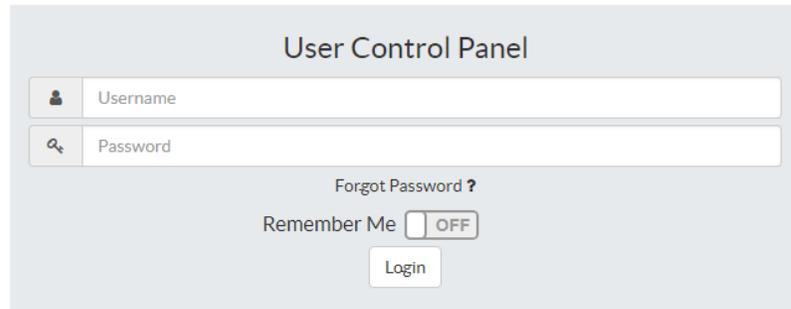


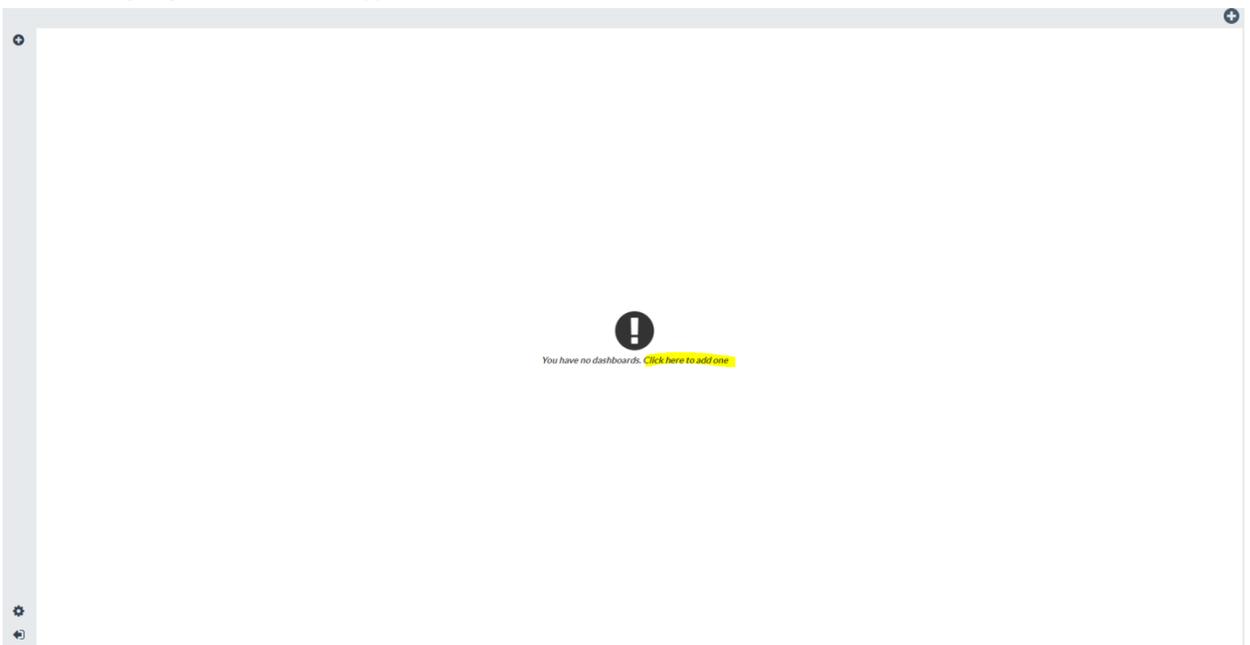
Sangoma User Control Panel

1. Type **Https://(IP Address of your sangoma)** into a web browser
2. Select User Control Panel
3. Enter username = extension
4. Password
- 5.

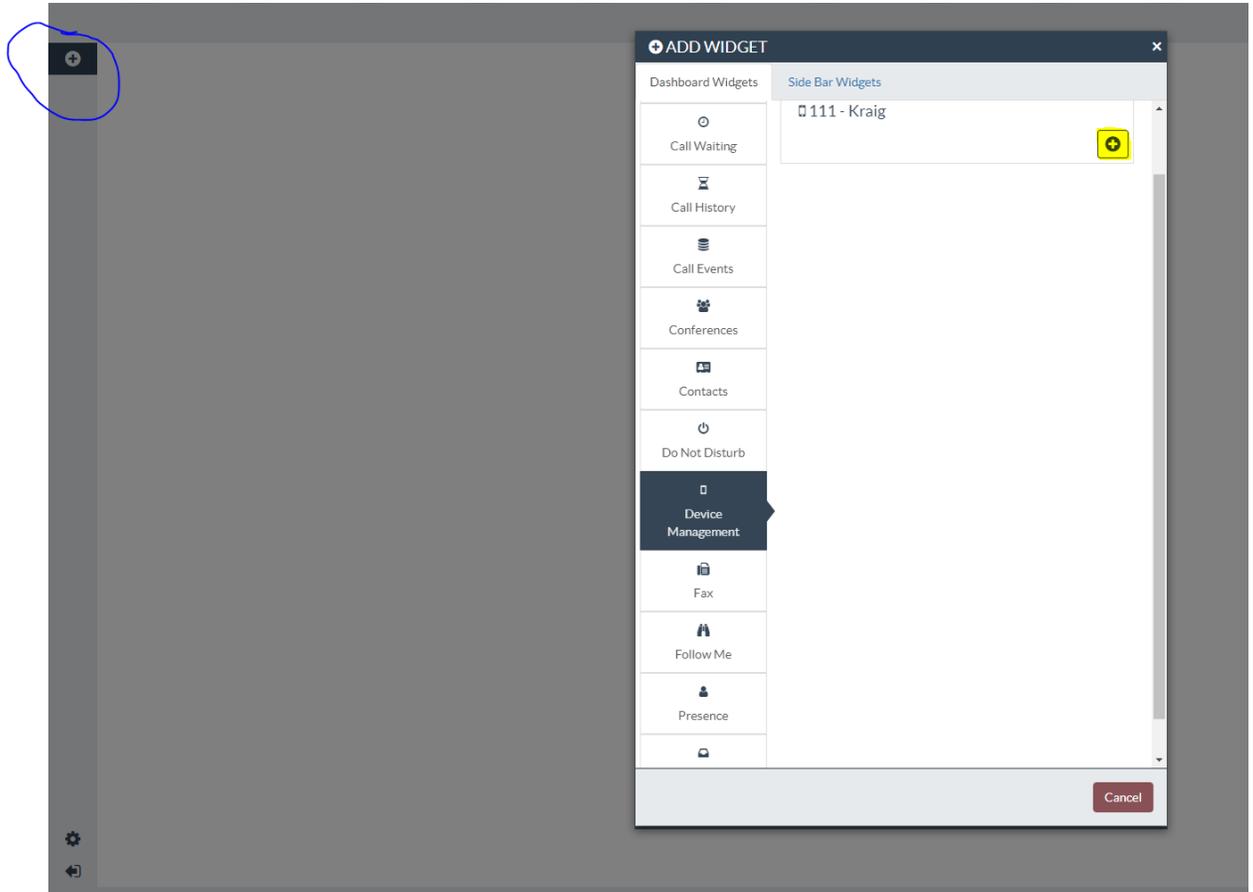


The screenshot shows the 'User Control Panel' login interface. It features a title 'User Control Panel' at the top. Below the title are two input fields: 'Username' with a person icon and 'Password' with a magnifying glass icon. Underneath the password field is a link for 'Forgot Password ?'. Below that is a 'Remember Me' checkbox, which is currently set to 'OFF'. At the bottom of the form is a 'Login' button.

6. Click on highlighted area and type in a name
- 7.



8. Click the + in the top left corner (blue circle)
9. Scroll down to device management
10. Select the highlighted + icon to add it to your dashboard



- 11.
12. Select the gear icon



- 13.

14. Create line keys, 1-9 are on page 1

DEVICE MANAGEMENT SETTINGS (111 - KRAIG)

Line Keys | Horizontal Soft Keys

Key	Type?	Label?	Value?	Account?
Line Key 1	Line			Accou
Line Key 2	Line			Accou
Line Key 3	BLF	Curtis	110	Accou
BLF Alert:	Audio	Visual	None	
Line Key 4	BLF	Kraig	111	Accou
BLF Alert:	Audio	Visual	None	
Line Key 5	BLF	Tom	112	Accou
BLF Alert:	Audio	Visual	None	
Line Key 6	BLF	Derek	113	Accou
BLF Alert:	Audio	Visual	None	

15.

16. Scroll to bottom of page and select the Save, Rebuild and update phones option (Blue circle)

17. Then click the highlighted APPLY option

DEVICE MANAGEMENT SETTINGS (111 - KRAIG)

Line Key 40

Line Key 41

Line Key 42

Line Key 43

Line Key 44

Line Key 45

Time Zone: -05:00

Save, Rebuild Config(s) and Update Phones

Apply

18.

19. Phone will reboot and new keys will appear in the line item they were built on.